

BROADWAY TOWN COUNCIL

April 5, 2016

The Broadway Town Council met in regular session on April 5, 2016 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, Beverly L. London, and Fred M. Olson III. The following staff members were present: Town Manager Kyle O'Brien, Clerk/Treasurer Marla W. Kline, Town Attorney Donald Showalter, and Chief Randy Collins. Also in attendance were Woody Brown, Tanner Buzby, Bonnie Caplinger, Morgan Carr, Austin Deavers, Mallory Dove, Ethan Foltz, Jennifer Foltz, Jayson Hahn, Brandon Hylton, Aydan Kline, Hunter McDonaldson, Linda Messerley, Judy Mongold, Tyler Moyers, O. Gene Nesselrodt, Darlene Sites, John Sites, Nolan Stout, and Nate Watts.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

Approval of Minutes and Bills:

Fred M. Olson III moved, seconded by Chad L. Comer, to adopt the minutes of the March 1, 2016 session of Council and to authorize payment of bills in the amount of \$1,323,711.89. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Aye

Joint Board of Zoning Appeals (BOZA) Appointment:

Mayor Proctor stated that there are currently two vacancies on the BOZA. He advised that Town resident Eddie Long has agreed to serve on this board. Fred M. Olson III moved, seconded by Leslie E. Fulk, to appoint Eddie Long for a five year term to the Joint Board of Zoning Appeals. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Aye
Timothy S. Proctor	Aye		

Old Business:

Town Manager Kyle O'Brien reported on the following items of Old Business:

- **WWTF Upgrade project:** Mr. O'Brien provided a brief history of the Town's acquisition of the wastewater treatment facility and issues that have arisen since its purchase. He then provided a pictorial presentation of the upgrade in process. He explained that a basin was drained, concrete was crushed and moved, and the south side of the basin was raised eight feet using on site dirt. He noted that this was all done while continuing to treat wastewater. He further explained that concrete tanks are under construction and will be brought in. This is a very large project, not only for the Town, but for the community as a whole.
- **Water Plant Preliminary Engineering Report (PER):** The preliminary engineering report is making progress. Additional grant funding has been applied for that will continue this process.
- **Construction Projects:** The Central Street sidewalk/street project will be starting soon, as will the bathroom renovations at the Community Park.

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Presentation, Broadway Fire Department:

Fire Chief Woody Brown gave a brief presentation on the current happenings of the fire department, as well as a brief history of the organization. The presentation included an overview of statistics for 2015, which consisted of 837 calls. Chief Brown also familiarized everyone with the department's existing apparatus, as well as upcoming needs. He advised that members conduct a number of fund raising projects, but are very appreciative of the Town's continued financial support. Mayor Proctor thanked Mr. Brown for the informative presentation and service the department provides to the community.

Committee Reports:

Parks & Recreation Committee:

Chairman Doug Harpine reported that the committee discussed renovations to the bathrooms at the Community Park and agreed to proceed with the project which is anticipated to cost \$27,000. He noted that the Rotary Club will be donating some funds for this project. Mr. Harpine also reported that the donated lights for the ball fields have been received and are at the Public Works shop. Once the lights are tested, they will be installed on poles that were donated by Dominion Power and are on site. He concluded by stating that it is the ultimate goal to provide lighting for all four of the Town's baseball fields.

Finance Committee:

Chairman Richard Fulk reported that the committee reviewed a draft of the budget for fiscal year 16/17. Mr. O'Brien noted that the proposed budget does not include any increases in the General Fund. He highlighted a few other items, which include a proposed 8% increase in water rates, as well as an increase in sewer rates to the larger customers of the wastewater facility (PPC, Cargill, Timberville, and New Market) as a result of renegotiated contracts. He concluded that a public hearing will be held in May with adoption at the June meeting.

Personnel/Police Committee:

A copy of an activities report for the police department for the month of March is included in the minutes as Attachment A. Chairman Leslie Fulk noted that the report shows an increase in speeding tickets, more specifically, in the Sunset Drive/W. Springbrook Rd. area. He further noted that this may be in part to the hiring of the fifth police officer, which is allowing officers to provide more efficient coverage.

Streets & Properties Committee:

No report.

Utilities Committee:

No report. A copy of the water production report for the month of March is included in the minutes as Attachment C.

BHP:

It was reported that the Easter Egg Hunt was a great success with a record turnout. Council representative Fred Olson commended volunteer Melanie Harpine on her hard work and contributions to the event.

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Planning Commission Report:

No report.

New Business:

There were no items of new business.

Public Comment:

Judy Mongold expressed concern about the odor from the wastewater treatment facility. Mr. O'Brien advised the odor has decreased substantially, but the issue should be completely resolved upon completion of the upgrade.

Linda Messerley stated that she is in attendance with Boy Scout Troop 124 from Tenth Legion and she has a few questions that she feels will benefit troop members. She asked how the fire department is funded, to which Chief Brown responded by Rockingham County, the Town of Broadway, state funding, federal grants, and donations. She also asked who receives the money from speeding tickets, as well as other traffic violations. Police Chief Randy Collins advised that the Town receives the fines less court costs from Rockingham County.

Brandon Hylton asked why the fire department has to rely on donations to operate. Mr. Brown advised that the department takes pride in that it has always operated on a volunteer basis. He added that as paid personnel are placed, additional County funding is necessary.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Marla W. Kline, MMC

Clerk