

BROADWAY TOWN COUNCIL

October 4, 2016

The Broadway Town Council met in regular session on October 4, 2016 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, Beverly L. London, and Fred M. Olson III. The following staff members were present: Town Manager Kyle O'Brien, Clerk/Treasurer Marla W. Kline, Attorney Ashley Waterbury, and Police Officer Jason Fulk. Also in attendance were Bonnie Caplinger and Michael Noble.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

Mayor Proctor asked everyone to take a moment to remember Beverly Biller, a former Councilman and long-time resident of Broadway, who recently passed away.

Approval of Minutes and Bills:

Fred M. Olson III moved, seconded by Douglas W. Harpine, to adopt the minutes of the September 6, 2016 session of Council and to authorize payment of bills in the amount of \$1,017,415.96. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Aye

Old Business:

Town Manager Kyle O'Brien reported on the following items of Old Business:

- **WWTF Upgrade project:** The project continues to be ahead of schedule and on budget.
- **Central Street:** The project is complete except for finalization of the southern retaining wall. Residents of this street are very pleased with the improvements.

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

Chairman Richard Fulk stated that each year it is necessary for the Council to establish a personal property tax relief rate. Mr. O'Brien explained that a number of years ago, the Commonwealth of Virginia capped the amount of funding each locality receives from the State for personal property tax relief. He stated that in order to recoup some of the funding, the Council must determine what percentage of relief to grant, and, historically, sets the same amount as the County. Richard E. Fulk moved, seconded by Beverly L. London, to establish a personal property tax rate of 47% for tax year 2016. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Aye
Timothy S. Proctor	Aye		

Personnel/Police Committee:

No report. A copy of an activities report for the police department for the month of September and it is

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included in the minutes as Attachment A.

Streets & Properties Committee:

No report.

Utilities Committee:

No report. A copy of the water production report for the month of September is included in the minutes as Attachment B.

BHP:

Council representative Fred Olson reported that the Board met and set tentative dates for its 2017 events. He advised that Halloweenfest will be held on October 27, 2016 from 4:00 p.m-7:00 p.m. He concluded by stating that volunteers are needed for this event.

Planning Commission Report:

It was noted that interviews will be held prior to the November 1, 2016 Council meeting for the consideration of appointment to fill a vacancy on the Commission.

New Business:

There were no items of new business.

Public Comment:

There were no comments from the public.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Marla W. Kline, MMC

Clerk