

BROADWAY TOWN COUNCIL

April 4, 2017

The Broadway Town Council met in regular session on April 4, 2017 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London. Councilman Fred M. Olson III was absent. The following staff members were present: Town Manager Kyle O'Brien, Clerk/Treasurer Marla W. Kline, Attorney Ashley Waterbury, and Police Chief Randy Collins. Also in attendance were Chris Berdeaux, Woody Brown, Bonnie Caplinger, Katie Cousins, Allison Delawder, CeCe Dodd, Gail Gutschmidt, Hudson Hill, Jim Junkins, Dylan Justice, Janie Miller, Mykenzie Sherman, Jennifer Shoemaker, Darlene Sites, John Sites, Nolan Stout, and Alyssa Wilberger.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

Approval of Minutes and Bills:

Richard E. Fulk moved, seconded by Chad L. Comer, to adopt the minutes of the March 7, 2017 session of Council and to authorize payment of bills in the amount of \$820,776.02. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent

Old Business:

Town Manager Kyle O'Brien provided a photo presentation of ongoing Town projects including the wastewater treatment facility upgrade, which is winding down, along with recent improvements to the sludge building located on the same property. The presentation also included photos of the start-up of rehab work at the community pool which began today. This project will include the addition of steps, complete re-plastering of the pool, as well as a water feature in the baby pool. Mr. O'Brien concluded by providing pictures of the former football/baseball field on Main Street next to Heritage Park, where the Little League recently installed dugouts, as well as a press box. He stated that the improvements are nearing completion and the field will be ready for use this Saturday on Opening Day.

Committee Reports:

Parks & Recreation Committee:

Chairman Doug Harpine asked Mr. O'Brien to provide an update on installation of lights at the little league fields. Mr. O'Brien advised that the Town has completed everything it needs to do and is now awaiting Dominion Power to install the line to all of the facilities. He further advised that it is the Town's intention to get lights installed on one field this summer.

Finance Committee:

Chairman Richard Fulk stated that a committee meeting has tentatively been scheduled for April 17, 2017 at 9:00 a.m.

Personnel/Police Committee:

No report. A copy of an activities report for the police department for the month of March is included in the minutes as Attachment A.

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Streets & Properties Committee:

Chairman Chad Comer stated that the committee is awaiting quotations for the paving of Springbrook Road.

Utilities Committee:

Chairperson Bev London asked Mr. O'Brien for an update on the status of bid proposals for the upgrade of the Town's water plant. Mr. O'Brien stated that after acceptance of the unsolicited bid and according to PPEA regulations, the Town has begun the bid proposal process and is currently in the 45-day period inviting bid proposals. He further stated that public notice has been given, including listing on the EVA, which sends notifications to all contractors and sub-contractors throughout the State.

A copy of the water production report for the month of March is included in the minutes as Attachment B.

BHP:

Mr. O'Brien advised that all members have received a copy of an annual report for the Farmers Market for the past year, a copy of which is included as Attachment C. Executive Director CeCe Dodd reminded everyone that the annual Easter Egg Hunt will be held on April 8, 2017 at 11:00 a.m. at John C. Myers Elementary School.

Planning Commission Report:

Mr. O'Brien stated that the Planning Commission will meet on Wednesday, April 5, 2017 at 7:00 p.m. due to conflicts with the regular April meeting date. He advised that representatives of the Central Shenandoah Planning District Commission will be in attendance to begin assistance in the Town's Comprehensive Plan update.

New Business:

Mr. O'Brien provided aerial pictures of the Town's current water plant site and the area surrounding it. He noted the "tightness" of the facility on the parcel and advised that the proposed expansion will include an addition to the north side to house membranes. He stated that the upgrade will allow the facility to be fully automated and the costs associated with treating the water will be substantially lower than it currently costs. He advised that water from the river will be blended with that from the new well and through the current SCADA system that is in place, staff will be able to monitor it remotely during off-duty times.

Public Comment:

Mayor Proctor welcomed Broadway High School government class students in attendance.

Fire Chief Woody Brown updated the Council on several proposed fire department fundraisers.

Jim Junkins, a resident of Town, member of the Board of Directors of the fire department, and chairman of the Planning Committee, advised that the department is beginning to look at replacing the department's 1987 truck. He stated that replacement will be in the \$600,000-800,000 range. He noted that this truck is currently 30 years old and attributed its longevity to the outstanding maintenance program the department has in place. He reminded everyone that the department

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depends on its funding from Rockingham County, the State of Virginia, and the Town, along with community donations. He concluded by stating that the department plans to come back to the Council this summer with a more specific strategic plan for the upcoming purchase.

There being no further business, the meeting was adjourned.

Mayor
Timothy S. Proctor

Clerk
Marla W. Kline, MMC