

BROADWAY TOWN COUNCIL

February 7, 2017

The Broadway Town Council met in regular session on February 7, 2017 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London. Councilman Fred M. Olson III was absent. The following staff members were present: Clerk/Treasurer Marla W. Kline, Attorney Ashley Waterbury, and Police Chief Randy Collins. Also in attendance were Gayl Brunk, Sonya Brunk, Bonnie Caplinger, Allison Carr, Samantha Garrett, Cody Hasler, Kaytie Landaeter, Sydney Layman, Heather Miller, James Miller, Jacob Neff, Cameron Ours, Dewey Ritchie, Timothy Schmoyer, Darlene Sites, John Sites, and Charlie Wilfong.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

Mayor Proctor welcomed those in attendance and asked everyone to keep Town Manager Kyle O'Brien and his family in prayer as his father, Bill O'Brien had passed away earlier that afternoon. Mr. Proctor advised that Mr. O'Brien was diagnosed with cancer in early January. He stated that the senior Mr. O'Brien was the former administrator of Rockingham County and had since served as interim administrator at various localities as well as held numerous local and statewide positions.

**Approval of Minutes and Bills:**

Richard E. Fulk moved, seconded by Beverly L. London, to adopt the minutes of the January 3, 2017 session of Council and to authorize payment of bills in the amount of \$456,077.55. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent

**Recognition – Police Officer James Miller:**

Mayor Proctor stated that the first item of business is recognition of Police Officer James Miller who resigned at the end of December to pursue a different career. Personnel/Police Committee Chairman Leslie Fulk advised that Jimmy began working for the Town in 2002 and has done an outstanding job. He then presented Mr. Miller with an appreciation award honoring his 14 years of providing excellent service to the Town of Broadway and its residents.

**Old Business:**

There were no items of old business.

**Committee Reports:**

Mayor Proctor stated that as there are a number of government students in attendance, he had asked Council members to provide a brief overview of what each committee does.

**Parks & Recreation Committee:**

Chairman Doug Harpine stated that his committee oversees ongoing improvements to the Town's recreational facilities which includes the community center, community park and pool, and Heritage Park. He added that this includes recent improvements made to the community center, park shelters, and ballfields, as well as upcoming upgrades to the pool.

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### **Finance Committee:**

Chairman Richard Fulk stated that he chairs the Finance committee which primarily oversees the Town's budget. He advised that the Town operates on a fiscal year calendar which begins July 1<sup>st</sup> of each year, so the budget process will be beginning very soon. He further advised that it is up to this committee to look for adequate sources of revenue, including taxes, user fees, etc. to assure that the Town maintains its financial stability.

### **Personnel/Police Committee:**

Chairman Leslie Fulk stated that the Personnel/Police committee is involved in the interview/hiring process of Town employees and any other personnel related issues. He added that as chairman, he also serves as the Police Chief's voice to the Council to assure that the department's needs are met. A copy of an activities report for the police department for the month of January is included in the minutes as Attachment A.

### **Streets & Properties Committee:**

Chairman Chad Comer advised that the Streets & Properties committee provides direction concerning street, sidewalk, and sign related matters. He stated that since the Town took over maintenance of its streets several years ago, his committee has created a five-year plan to prioritize areas in need and has made many improvements throughout the Town, including the recently completed Central Street project, as well as the completion of a new sidewalk on Holly Hill Street.

### **Utilities Committee:**

Chairperson Bev London reported that her committee's duties include working to assure that the Town's water and wastewater systems are adequate. She stated that this includes recommendations on projects such as the recent upgrade to the Town's wastewater treatment facility. A copy of the water production report for the month of January is included in the minutes as Attachment B.

### **BHP:**

No report

### **Planning Commission Report:**

Mayor Proctor stated that Town's Planning Commission makes recommendations to the Council on land use issues and one of the important roles of the Commission is participating in the update of the Town's Comprehensive Plan, which must be updated every five years. He noted that the Commission will be beginning this process very soon.

### **New Business:**

There were no items of new business.

### **Public Comment:**

Jacob Neff, Regional Field Director, for the *Glenn Davis for Lieutenant Governor* campaign stated that he is attending to familiarize everyone with Glenn Davis, a delegate from Virginia Beach, who is running for Lieutenant Governor in 2017. He further stated that Mr. Davis' campaign is focused on economic principles and he firmly believes that everything revolves around the economy. He added that Mr. Davis appreciates small towns and recognizes how valuable they are to the State. He concluded by asking everyone to consider supporting Mr. Davis' campaign.

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Dewey Ritchie advised that he would like to encourage everyone to support Ed Gillespie who is running for Governor of Virginia. He stated that there are many great candidates in the Republican party, and he will be serving as a part of Mr. Gillespie's campaign.

There being no further business, the meeting was adjourned.

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Mayor  
Timothy S. Proctor

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Clerk  
Marla W. Kline, MMC