

BROADWAY TOWN COUNCIL

August 2, 2016

The Broadway Town Council met in regular session on August 2, 2016 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, Beverly L. London, and Fred M. Olson III. The following staff members were present: Town Manager Kyle O'Brien, Clerk/Treasurer Marla W. Kline, Attorney Ashley Waterbury, and Sergeant Larry Good. Also in attendance were Kathy Boase, Kevin Boase, Woody Brown, CeCe Dodd, Jim Junkins, Jen Knick, Michael Noble, Darlene Sites, and John Sites.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

Approval of Minutes and Bills:

Fred M. Olson III moved, seconded by Richard E. Fulk, to adopt the minutes of the July 5, 2016 session of Council and to authorize payment of bills in the amount of \$1,491,951.89. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Aye

Presentation: Jen Knick, Broadway High School:

Mayor Proctor invited Jen Knick, a teacher at Broadway High School, to address the Council. Ms. Knick advised that she is an English teacher, as well as the Senior Class Advisor, at Broadway High School. She stated that on behalf of the school, she is planning an event to welcome back students on the first day of school. She further stated that it is her hope to line the entryway at the school with supportive community members to remind the students how much the community cares about them. She advised that she is asking community representatives, businesses, civic organizations or anyone with a vested interest to come and hold a custom sign with your name, title or business, and a motivational phrase. Additionally, she noted that WHSV-TV will be covering the event. She encouraged anyone interested in participating to contact her. She concluded by stating that the event will be held from approximately 7:30 a.m. to 8:20 a.m. on August 23, 2016 at Broadway High School.

Old Business:

Town Manager Kyle O'Brien reported on the following items of Old Business:

- **WWTF Upgrade project:** The project continues to go as planned. It is currently ahead of schedule and on budget.
- **Central Street:** The sidewalk has been completed. They still need to finish the retaining walls, as well as final grading and paving, but the entire project should be completed in August.

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

No report.

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Personnel/Police Committee:

A copy of an activities report for the police department for the month of July is included in the minutes as Attachment A.

Streets & Properties Committee:

Chairman Chad Comer reported that the committee had discussed the proposed crosswalks being planned at the high school this summer and concurred to delay this project until the summer of 2017 when Springbrook Road is scheduled to be paved. Additionally, Mr. Comer stated that the committee discussed the deteriorating condition of the Town's street sweeper and is recommending its disposal. Chad Comer moved, seconded by Beverly London, to declare the street sweeper as surplus property and authorize the Town Manager to accept bids for its purchase. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Aye
Timothy S. Proctor	Aye		

Mr. Comer concluded by advising that in response to concerns about the narrowness of W. Springbrook Road, the committee has recommended having the center line striped as an interim measure to see if it helps keep vehicles in their proper lanes.

Utilities Committee:

Chairperson Bev London reported that on a personnel/utilities note, the committee has recommended that David Whitmire be promoted to Lead Operator at the Wastewater Treatment Plant. Council concurred with this recommendation. A copy of the water production report for the month of July is included in the minutes as Attachment B.

BHP:

Council representative Fred Olson reported that the Red, White & Brew festival held in July was a very successful event. Director CeCe Dodd then reminded members of upcoming events which include:

- Autumn Day - September 10, 2016
- Kids Fishing Day – September 17, 2016 (tentative)
- Halloweenfest – October 27, 2016
- Holiday Tree Lighting – November 30, 2016

She concluded by stating that BHP will be the recipient of funds raised at the next FunFest event held in Harrisonburg and she is still seeking volunteers to help with the event.

Planning Commission Report:

No report.

New Business:

There were no items of new business.

Public Comment:

Fred Olson stated that he wished to commend the police department on its friendliness and presence in the community, while providing excellent police protection. He noted that the Town continues to rank high among safest towns in Virginia.

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Jim Junkins stated that as a long-time resident and small business owner of Broadway, he wished to thank the Council for everything the Town does for its citizens. He noted that as a member of the fire department, he is very appreciative of the Town's continued support.

Fire Chief Woody Brown advised that the remodeling at the building is nearing completion and he will continue to correspond with Mr. O'Brien to arrange a time for the Council to visit the building.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Marla W. Kline, MMC

Clerk