

BROADWAY TOWN COUNCIL

December 5, 2017

The Broadway Town Council met in regular session on December 5, 2017 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Douglas W. Harpine, and Beverly L. London. Councilmen Fred M. Olson III and Richard Fulk were absent. The following staff members were present: Town Manager Kyle O'Brien, Clerk/Treasurer Marla Kline, Town Attorney Matt Light, and Police Chief Randy Collins. Also in attendance were John Dove, Kevin Finnegan, Lindsay Finnegan, Cati Hermes, Hailey Lantz, and Ellie Potter.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

**Approval of Minutes and Bills:**

Leslie E. Fulk moved, seconded by Chad L. Comer, to adopt the minutes of the November 7, 2017 session of Council and to authorize payment of bills in the amount of \$435,044.27. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Absent	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent

**Public Hearing-Bond Issuance for Water Plant Upgrade:**

Mayor Proctor stated the first order of business is a public hearing to receive public comments concerning the issuance of bonds for the water plant upgrade. He asked Town Manager Kyle O'Brien to provide a brief synopsis of the proposed resolution. Mr. O'Brien stated that the purpose of this bond issuance is to allow for the upgrade of the Town's 40+ year old water treatment plant, which is in need of updated modifications, at a cost not to exceed \$6 million. Mayor Proctor then opened the public hearing and invited comments from those in attendance either in support of or in opposition to the proposed bond issuance.

John Dove asked how the loan will be paid back, to which Mr. O'Brien responded strictly by user fees. He further explained that due to the Town's low water rates as well as the median household income of Town residents, it has been impossible to obtain any kind of grant funding.

Having confirmed there was no one in attendance wishing to speak either in favor of or in opposition to the bond issuance, Mayor Proctor closed the public hearing.

Town Attorney Matt Light commented that this is a 2.65% loan through the State of Virginia, which includes a very low interest rate and favorable financing terms.

Douglas W. Harpine moved, seconded by Richard E. Fulk, to adopt an ***ORDINANCE AND RESOLUTION AUTHORIZING THE ISSUANCE, SALE, AND AWARD OF AN UP TO \$6,000,000 TOWN OF BROADWAY, VIRGINIA, GENERAL OBLIGATION AND REVENUE BOND (WATER TREATMENT PLANT PROJECT), TO BE SOLD TO THE VIRGINIA RESOURCES AUTHORITY, AS ADMINISTRATOR OF THE VIRGINIA WATER SUPPLY REVOLVING FUND, AND PROVIDING THE FORM AND DETAILS THEREOF***, a copy of which is included in the minutes as Attachment A. The motion was approved with the following recorded roll call vote:

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Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Absent	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent
Timothy S. Proctor	Aye		

**Public Hearing-Water Rate Increase:**

Mayor Proctor stated the next order of business is a public hearing to receive public comments concerning a proposed water rate increase. He further stated that a 5% increase in water rates is being proposed beginning with the 1/1/18 billing. He then opened the Public Hearing and invited comments in support of or in opposition to the proposed rate increase.

John Dove expressed concern over excessive rate increases in water and sewer rates in the past two years and the hardship it may cause elderly residents. He stated that some people do not use the minimum water usage but still must pay the minimum charge.

Mr. O'Brien, along with Council members, explained that due to the required upgrade of the water treatment plant, it has been deemed necessary to gradually increase rates. He noted that the Town uses an ascending scale, which means the more water that is used, the more that is paid. He further noted that it is a common model used by localities in developing a rate structure. He commented that the Town continues to have very low utility rates, as well as tax rates, which have not been increased in over 20 years.

Having confirmed there was no one in attendance wishing to speak either in favor of or in opposition to the proposed water rate increase, Mayor Proctor closed the public hearing.

Beverly L. London moved, seconded by Leslie E. Fulk, to adopt an ***ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BROADWAY, VIRGINIA, INCREASING THE TOWN'S WATER RATES***, a copy of which is included in the minutes as Attachment B. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Absent	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent
Timothy S. Proctor	Aye		

**Resolution-Water Plant Upgrade:**

Mayor Proctor stated the next order of business is consideration of a resolution to approve a Comprehensive Agreement under the PPEA for the water treatment plant upgrade. Mr. O'Brien briefly explained that the Town currently uses a sand filtration plant. He advised that the upgrade will consist of switching to a membrane filtration plant, which is a more efficient system requiring less labor, less chemicals, and will thus save the Town operationally in the long run.

He then explained the PPEA process which began several months ago when English Construction submitted an unsolicited proposal to upgrade the Town's water treatment plant using the design/build method. Following review of the proposal, the Town issued an RFP for competitive proposals of which one was received. The Town then thoroughly reviewed both proposals before selecting the team of English/Orders to perform the work.

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Beverly L. London moved, seconded by Douglas W. Harpine, to adopt a ***RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BROADWAY, VIRGINIA, APPROVING A COMPREHENSIVE AGREEMENT UNDER THE PPEA FOR WATER TREATMENT PLANT UPGRADES***, a copy of which is included in the minutes as Attachment C.

Councilman Doug Harpine commented that he feels a primary concern of the Council is providing adequate water and wastewater services to its citizens and he is very excited about the future of the Town.

**Old Business:**

Town Manager Kyle O'Brien provided current photos of the West Springbrook Road project which is nearing completion.

**Committee Reports:**

**Parks & Recreation Committee:**

No report.

**Finance Committee:**

It was reported that the Town's Audit report for fiscal year 2017 was presented by the Town's auditors and reviewed at the November 30, 2017 Council Committees meeting.

**Personnel/Police Committee:**

Chairman Leslie Fulk commended the Town's public works employees on the beautiful Christmas light displays throughout Heritage Park and the Town. A copy of an activities report for the police department for the month of November is included in the minutes as Attachment D.

**Streets & Properties Committee:**

No report.

**Utilities Committee:**

No report. A copy of the water production report for the month of November is included in the minutes as Attachment E.

**BHP:**

Mayor Proctor noted that he had inadvertently failed to mention at the last meeting the superb job Councilman Chad Comer and BHP volunteers had done with the Halloweenfest decorations and event.

**Planning Commission Report:**

Mr. O'Brien reported that the Planning Commission will continue review of the Comprehensive Plan at its next regular meeting on Monday, December 11, 2017 at 7:00 p.m.

**New Business:**

There were no items of new business.

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**Public Comment:**

There were no comments from the public.

There being no further business, the meeting was adjourned.

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Timothy S. Proctor

Mayor

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Marla W. Kline, MMC

Clerk