

## BROADWAY TOWN COUNCIL

July 11, 2017

The Broadway Town Council met in regular session on July 11, 2017 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London. Councilman Fred M. Olson III was absent. The following staff members were present: Town Manager Kyle O'Brien, Clerk/Treasurer Marla W. Kline, Attorney Matt Light, and Police Officer Joe Ritchie. Also in attendance were Woody Brown and John Sites.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

### Approval of Minutes and Bills:

Beverly L. London moved, seconded by Richard E. Fulk, to adopt the minutes of the June 6, 2017 session of Council and the minutes of the June 29, 2017 Council Committees meeting, and to authorize payment of bills in the amount of \$767,096.61. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent

### Old Business:

Town Manager Kyle O'Brien provided updated photos of various Town projects underway and reported on the following items of Old Business:

- **East Springbrook Road paving project:** Paving has been completed; striping is scheduled for this Thursday and the crosswalks should be completed on Friday.
- **LOVE sign:** The new "LOVE" sign has been installed in Heritage Park and was unveiled during the BHP festival that was held this past Saturday.
- **WWTF Upgrade:** This project is now 100% complete.
- **WTP Design/Build update:** The Utilities Committee has interviewed two very good teams that have submitted proposals for this project. The committee requested that minimal revisions be made to the bids to assure that both proposals are "apples to apples" and once they are received, the committee will further evaluate the proposals.

### Committee Reports:

#### Parks & Recreation Committee:

No report.

#### Finance Committee:

No report.

#### Personnel/Police Committee:

No report. A copy of an activities report for the police department for the month of June is included in the minutes as Attachment A.

#### Streets & Properties Committee:

No report.

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**Utilities Committee:**

No report. A copy of the water production report for the month of June is included in the minutes as Attachment B.

**BHP:**

Mr. O'Brien reported that the Red, White and Brew festival held on Saturday was quite a successful event.

**Planning Commission Report:**

Mr. O'Brien reported that the Planning Commission is continuing with the Comprehensive Plan update. He advised that the group is reviewing a chapter each month and then communicating via email between meetings. He commended Tracey Hibbitts, a planner with the Central Shenandoah Planning District Commission, who is very organized and detailed-oriented and is assisting the Town with the update.

**New Business:**

There were no items of new business.

**Public Comment:**

Fire Chief Woody Brown reported that recent emergency responses have been down. He thanked the Town for assistance provided during a recent softball tournament the department held. He stated that the department is looking ahead at some fundraisers and would like to include the related information on the Town's social media. He concluded by stating that the department has considered the idea of a movie night in the park, or a similar activity for children, and could perhaps work jointly with the Town and/or BHP to provide the event.

John Sites asked when improvements/repairs are expected to begin on West Springbrook Road. Mr. O'Brien advised that widening of the upper portion is scheduled to begin on Wednesday.

There being no further business, the meeting was adjourned.

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Timothy S. Proctor

Mayor

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Marla W. Kline, MMC

Clerk