

BROADWAY TOWN COUNCIL

July 10, 2018

The Broadway Town Council met in regular session on July 10, 2018 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London. Councilman Fred M. Olson III was absent. The following Planning Commission members were present: Kathy Boase and Eddie Long. The following staff members were present: Town Manager Kyle O'Brien, Town Attorney Matt Light, and Police Chief Randy Collins. Also in attendance were Bonnie Caplinger, Kevin Boase, Emily Cook, Lindsay Finnegan, James Finnegan, Quinn Finnegan, Austin Garber, Gail Gutschmidt, Tracy Hibbits, Tyler Hinkle, Lisa Kasmier, Tammy Long, Nicole Robertson, Wendy Rogers, Courtney Ropp, Darlene Sites, John Sites, Johnny Vandevander, and Sandy Vandevander.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with a salute to the U. S. Flag and invocation.

Approval of Minutes and Bills:

Richard E. Fulk moved, seconded by Chad L. Comer, to adopt the minutes of the June 5, 2018 and June 28, 2018 sessions of Council and to authorize payment of bills in the amount of \$429,958.79.

Joint Public Hearing-Comprehensive Plan:

Tracey Hibbits, Regional Planner with the Central Shenandoah Planning District Commission, provided an overview of the Comprehensive Plan update. She commented that this was a culmination of almost a year and a half working with the Planning Commission and she has enjoyed working with the group and is proud of what has been accomplished. The Town Manager thanked Ms. Hibbits for her work on the update as well.

Mayor Proctor opened the Joint Public Hearing of the Council and Planning Commission to receive public comments on the updated plan. Several residents of Heritage Hills Subdivision voiced concerns over a proposed greenway that is included in the Plan that will parallel Linville Creek in the proximity of their backyards. Concerns raised were safety, liability issues, as well as inhibited use of their backyards. Having confirmed there was no one else in attendance wishing to comment on the updated plan, Mayor Proctor closed the hearing.

Mayor Proctor thanked everyone for attending and reminded those in attendance the Comprehensive Plan, as well as any projects included in the Plan, are recommendations and proposals only and are not set in stone. Councilman Leslie Fulk congratulated the Planning Commission and Ms. Hibbits on the one and a half years of work and advised that he recognizes how much hard work has went into the Plan update.

The Planning Commission convened and made the following recommendation. Kathy Boase moved, seconded by Beverly London, to recommend approval of the updated Comprehensive Plan to Council. The motion was approved with the following recorded roll call vote:

Larry Barb	Absent	Kathy Boase	Aye
Beverly London	Aye	Eddie Long	Aye
Steve Shifflett	Absent		

Mayor Proctor then invited Council action. Beverly L. London moved, seconded by Richard E. Fulk, to adopt the updated Comprehensive Plan as presented. The motion was approved with the following recorded roll call vote:

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Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent
Timothy S. Proctor	Aye		

Public Hearing- Consideration of Alley Closures:

Mayor Proctor opened a public hearing for the purpose of appointing viewers to investigate two alley closures, namely, the alley named Washington Street, which is situate east of Linville Avenue, and immediately to the south of the property located at 133 Linville Avenue, and an unnamed alley situate north of Rock Street and immediately to the east of the Broadway Farmers Market property. He stated that the Council is recommending appointment of Terry Stoehr, DD Hulvey-Sellers, and Sue Olson as viewers. Mayor Proctor invited comments in favor of or in opposition to the appointments. Having confirmed there was no one in attendance wishing to comment on the appointment of the viewers or proposed alley closures, Chad L. Comer moved, seconded by Leslie E. Fulk, to adopt a **RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BROADWAY, VIRGINIA, APPOINTING VIEWERS TO INVESTIGATE ALLEY CLOSURES**, a copy of which is included in the minutes as Attachment A. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent
Timothy S. Proctor	Aye		

Consideration of VDOT Smart Scale Projects:

The Town Manager reviewed the following proposed Virginia Department of Transportation (VDOT) Smart Scale projects that the Town is considering submitting applications for funding. These projects include:

- 1) Brocks Gap Road (Route 259) Pedestrian Improvements
- 2) VA 259/Spar Mine Rd./Hawks Hill Dr. Intersection Improvements
- 3) Linville Creek Greenway
- 4) Sunset Drive Pedestrian Improvements

Chad L. Comer moved, seconded by Beverly L. London, to adopt a **RESOLUTION ENDORSING TRANSPORTATION PROJECTS FOR THE VIRGINIA DEPARTMENT OF TRANSPORTATION'S SMART SCALE PROGRAM**, a copy of which is included in the minutes as Attachment B. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent
Timothy S. Proctor	Aye		

Public Comment:

Johnny Vandevander, a resident of 511 East Avenue, brought up a water issue he is having on his property at the back of his house. He commented that the ditch that carries the water has filled in and the chain link fence adjacent to the ditch collects debris and diverts the water, as well.

Mr. O'Brien advised that Town staff will look into the matter.

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Nicole Robertson, a resident of 319 Rayann Lane, read a prepared statement that she was disappointed that the Town had discontinued its curbside recycling pickup and she would like the Council to reconsider the decision. Members responded that it was a very difficult decision but one that was carefully thought out with the Town being faced with a 63% rate increase, the lack of current demand for recycling, as well as the availability of the Mauzy Transfer Station located just outside Town. They also reminded her that this decision is not irrevocable if market conditions change.

Old Business:

Town Manager Kyle O'Brien reviewed various projects underway. In addition, he advised that Council Members have had an updated copy of the Town's personnel manual since May. He further advised that having confirmed that members are not requesting any changes to it, a motion is required for adoption. Leslie E. Fulk moved, seconded by Beverly L. London, to approve a revised Personnel Manual. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
Beverly L. London	Aye	Fred M. Olson III	Absent
Timothy S. Proctor	Aye		

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

No report.

Personnel/Police Committee:

No report. A copy of an activities report for the police department for the month of June is included in the minutes as Attachment C.

Streets & Properties Committee:

No report.

Utilities Committee:

No report. A copy of the water production report for the month of June is included in the minutes as Attachment D.

BHP:

No report.

Planning Commission Report:

It was announced that the next regular meeting will be held on July 16, 2018 at 7:00 p.m.

New Business:

There were no items of new business.

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Additional Public Comment:

John Sites thanked the Town Council members who were able to stop by his property during recent heavy rains to look at his drainage issues.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Kyle D. O'Brien

Manager