

BROADWAY TOWN COUNCIL

December 3, 2019

The Broadway Town Council met in regular session on December 3, 2019 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine David L. Jordan, and Beverly L. London. The following Planning Commission members were present: Eddie Long and Steve Shifflett. The following staff members were present: Town Manager Kyle D. O'Brien, Clerk/Treasurer Marla W. Kline, Police Chief Randy Collins, Sergeant Larry Good, Town Attorney Matt Light and Attorney Joel Francis. Also in attendance were Joe Adolph, Katie Almquist, Bruce Harvey, Lori Miller, Mike Miller, Darlene Sites, and John Sites.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

Approval of Minutes and Bills:

Richard E. Fulk moved, seconded by David L. Jordan, to adopt the minutes of the November 5, 2019 session of Council and to authorize payment of bills in the amount of \$644,985.38. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Public Hearing: Special Use Permit, 354 Platinum Drive:

Mayor Proctor advised that the first item of business is a Public Hearing to consider a request for a special use permit from Mike Miller of 354 Platinum Drive in order to construct an accessory building larger than 250 square feet.

Mayor Proctor opened the Public Hearing and invited anyone wishing to speak in favor of or in opposition to the proposed rezoning to do so.

After confirming there was no one in attendance wishing to speak, Mayor Proctor closed the Public Hearing and asked for the Planning Commission's recommendation.

The Planning Commission then convened. Members concurred this matter was discussed at their regular November meeting, and there were no objections to this request, pending the result of the public hearing. Eddie Long moved, seconded by Steve Shifflett, to recommend approval of the special use permit. The recommendation was approved with the following recorded roll call vote:

Kathy Boase	Absent	David Jordan	Aye
Eddie Long	Aye	Steve Shifflett	Aye

Having heard the Planning Commission's recommendation, David L. Jordan moved, seconded by Leslie E. Fulk, to approve the Special Use Permit request of Mike Miller which will allow the construction of a 26'x26'x16' building as specified on the application. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Presentation- FY 2019 Audit:

CPA Bruce Harvey of YNBP & Company provided a presentation of the Town's audit for FY2019. Mr. Harvey advised that each member has been provided a copy of the Financial and Compliance

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Reports for the year ending June 30, 2019. He then highlighted various items throughout the audit report and reviewed the funds associated with the Town's governmental operations. He stated that the Town continues to be in a good financial position and changes in business activities are better than the previous year. He reviewed various tables throughout the report, including the budget which confirms that actual revenues were more, and expenses were less than the original budget. He commended Town staff on their continued implementation of good practices, as well as the Town itself on its stable financial position. Mr. Harvey concluded by offering to answer questions anyone may have.

The Council expressed pleasure with the report and thanked Mr. Harvey for the presentation.

Consideration-Mutual Aid Agreement:

Mayor Proctor stated that all members have received a revised copy of a proposed mutual aid agreement that regulates police assistance between the Towns of Broadway and Timberville and noted that all changes requested by Council have been incorporated into the document. Leslie E. Fulk moved, seconded by Beverly L. London, to adopt the Police Assistance Agreement, a copy of which is included in the minutes as Attachment A. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Old Business:

Town Manager Kyle O'Brien stated that the Town is in continued discussions with Pilgrim's Pride regarding construction of an equalization tank at the Town's wastewater treatment facility. He also stated that the pump at the Town's Lee Street pump station has been replaced and the Turner Avenue sidewalk project is now complete. He concluded by reminding everyone of the Town's tree lighting program scheduled for Wednesday, December 4th.

Committee Reports:

Parks & Recreation Committee:

Chairman Doug Harpine reported that a meeting was held with representatives of the Little League and his committee is recommending that the Town undertake the completion of field 3 improvements. He commented that the Little League is hosting a fundraising breakfast on Saturday, December 7, 2019 from 7:30 am to 9:00 am at Sunset Drive Church.

Finance Committee:

No report.

Personnel/Police Committee:

A copy of an activities report for the police department for the month of November is included in the minutes as Attachment B.

Streets & Properties Committee:

Chairman Chad Comer stated that his committee discussed paving and hopes to get the remainder of Mason Street and Church Street paved prior to the end of the year. He also stated that the committee discussed and is recommending lowering the speed limit on East Springbrook Road. Chad L. Comer moved, seconded by Richard E. Fulk, to lower the speed limit on East Springbrook Road to 25 mph.

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The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Utilities Committee:

A copy of the water production report for the month of November is included in the minutes as Attachment C.

BHP:

No report.

Planning Commission Report:

Council representative David Jordan stated that the only matter of business before the Commission at its November 12th meeting was the Platinum Drive special use permit.

New Business:

There were no items of new business.

Public Comment:

Katie Almquist presented a memorial tree idea, in which someone could plant a tree in memory of the loss of a loved one and a plaque would be displayed. Mrs. Almquist wondered if the Town would consider making this project a part of its Tree City program and/or offer financial support. She stated that this project is in very preliminary stages and she is looking at various ways of organizing such a program. Council members liked Mrs. Almquist's idea and encouraged her to consider pursuance. Mayor Proctor stated that this can be discussed at the Council's next work session and asked the Town Manager to reach out to other municipalities to determine how they may implement such a program.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Marla W. Kline, MMC