

BROADWAY TOWN COUNCIL

June 4, 2019

The Broadway Town Council met in regular session on June 4, 2019 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine David L. Jordan, and Beverly L. London. The following staff members were present: Town Manager Kyle D. O'Brien, Clerk/Treasurer Marla W. Kline, Attorney Joel Francis, and Police Chief Randy Collins. Also in attendance were Joe Adolph, Daniel Floyd, Maxine Jean-Louis, Kathy O'Connell, and Mason Riggs.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

**Approval of Minutes and Bills:**

Douglas W. Harpine moved, seconded by Richard E. Fulk, to adopt the minutes of the May 7, 2019 session of Council and to authorize payment of bills in the amount of \$779,298.42. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

**Presentation - Census Bureau:**

Kathleen O'Connell, a Partnership Specialist, with the Census Bureau provided a presentation on the upcoming 2020 Census. She stated that once every 10 years the Census Bureau conducts an actual count of everyone in the country and this Decennial Census will occur on April 1, 2020. She reminded everyone that these statistics help to shape the future of communities and large federal programs are distributed based on census numbers. She advised that it is their goal to count everyone once, only once, and in the right place, as an undercount would result in a loss of finance. She stated that the bureau is working to educate people to self-respond, and this is the first time online completion will be available. She noted that census responses are safe, secure, and protected. She stated that the bureau will be hiring part-time workers to assist with addressing information and various tasks involved with collecting the census information. She concluded by stating that partnerships with local governments are very important; and therefore, the bureau is encouraging every community to form a complete count committee.

**Public Hearing-Fiscal Year 2019 Budget Amendments:**

Mayor Proctor stated that the first item of business is consideration of budget amendments for fiscal year 2018/2019. Mr. O'Brien stated that as required by state law, a budget amendment that exceeds 1% of total expenditures or \$500,000, whichever is lesser, shall require a public hearing. He advised, however, that unlike adopting a full fiscal year budget, the amendment may be adopted at the same meeting the public hearing is held. He stated that the purpose of these amendments is for the water plant upgrade, Co-op water purchases due to periodic plant shut down during construction, and park expenses (lights).

Mayor Proctor opened the public hearing and invited comments in support of or in opposition to the proposed budget amendments. Having confirmed there was no one in attendance wishing to speak either in favor of or in opposition to the proposed amendments, Mayor Proctor closed the public hearing and invited Council action.

Having confirmed there was no one in attendance wishing to speak either in favor of or in opposition to the proposed budget amendments, Mayor Proctor closed the public hearing.

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Richard E. Fulk moved, seconded by Chad L. Comer, to adopt the amended budget amounts for fiscal year 2018/2019 as follows:

**Revenue:**

General Fund		
Grant Funding	\$	70,000
Prior Year Funds		30,000
Water Fund		
VDH Funds	\$	4,500,000
Prior Year Funds		30,000

**Expenditures:**

General Fund		
Capital Outlay – Park	\$	100,000
Water Fund		
Capital Outlay – Water Plant Upgrade	\$	4,500,000
Water Purchases		30,000

The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

**Adoption of Budget, Fiscal Year 19/20:**

Mayor Proctor advised that after proper public notification, a public hearing was held during the May 7, 2019 Council meeting to consider a budget in the amount of \$6,342,500 for fiscal year 2019/2020. Richard E. Fulk moved, seconded by Beverly L. London, to adopt an operating budget for fiscal year 2019/2020 in the total amount of \$6,342,500, to establish a real estate tax rate of \$.07 per \$100 valuation, to appropriate funds and to authorize disbursement of same as per the categorical allocations listed in the budget for 2019/2020. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

A copy of the budget, as adopted, is included in the minutes as Attachment A

**Update to Sewer Use Ordinance:**

Town Manager Kyle O'Brien stated that based on a new EPA rule regarding hazardous waste pharmaceuticals from wastewater streams, additional language needs to be added to the Town's Sewer Use Ordinance and the Town Attorney has drafted a revised ordinance reflecting the required language. Beverly L. London moved, seconded by Leslie E. Fulk, to adopt ***AN ORDINANCE REPEALING, AMENDING, AND REENACTING SECTION 91.206 OF THE TOWN CODE***, a copy of which is included in the minutes as Attachment B. The motion was approved with the following recorded roll call vote:

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Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

**Old Business:**

Mr. O'Brien reported on the following items of old business:

- Water Treatment Plant Upgrade: The site is in the process of being cleaned up since paving has been completed and fencing/gates installed. The contractor is expected to be on site approximately one more month.
- Baseball field lights: The poles and lights are now fully complete and in operation.

**Committee Reports:**

**Parks & Recreation Committee:**

Chairman Doug Harpine thanked Public Works Director Chad Dellinger and his staff for their efforts and hard work in completion of the baseball lights project. He reported that the pool is in operation and is off to a great start.

**Finance Committee:**

No report.

**Personnel/Police Committee:**

A copy of an activities report for the police department for the month of May is included in the minutes as Attachment C.

**Streets & Properties Committee:**

No report.

**Utilities Committee:**

A copy of the water production report for the month of May is included in the minutes as Attachment D.

**BHP:**

Council representative Chad Comer reported that a clean-up day was held this past Sunday and flowers were planted around the Town welcome signs.

**Planning Commission Report:**

No report.

**New Business:**

There were no items of new business.

**Public Comment:**

Maxine Jean-Louis and Daniel Floyd expressed concern regarding the discontinuation of the Town's recycling program and the desire for the Town to find a way to bring it back. Council members and Mr. O'Brien reiterated reasons the Town felt it necessary to discontinue the curbside recycling, including the fact that it simply is not economically feasible for the Town when there is no market

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for recyclables and materials were going directly to the landfill. Mr. O'Brien advised that there is a lack of sorting facilities available to refuse contractors. Furthermore, he added the Town was facing a 63% increase in fees that would have been passed on to residents. Members acknowledged that they hope an opportunity will arise in the future where an additional type of recycling will be available; however, for now, residents may continue to take recyclables to the County's Mauzy Container Site.

There being no further business, the meeting was adjourned.

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Timothy S. Proctor Mayor

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Marla W. Kline, MMC Clerk