

BROADWAY TOWN COUNCIL

March 3, 2020

The Broadway Town Council met in regular session on March 3, 2020 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine David L. Jordan, and Beverly L. London. The following staff members were present: Town Manager Kyle D. O'Brien, Clerk/Treasurer Marla W. Kline, Police Chief Randy Collins, Police Officer Jason Fulk, Town Attorney Matt Light, and Assistant Town Attorney Joel Francis. Also in attendance were Joe Adolph, Gail Gutschmidt, Jen Knick, Josh Lohr, and Brent Trumbo.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

Approval of Minutes and Bills:

Richard E. Fulk moved, seconded by Chad L. Comer, to adopt the minutes of the February 4, 2020 session of Council and to authorize payment of bills in the amount of \$531,755.92. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Old Business:

Mr. O'Brien reported on the following items of old business:

- The Linville Creek stream bank restoration project continues to be progressing. A lot of cleanup has been completed and the earth work should be finished by next week. This project is anticipated to be complete near the end of the month. Everyone was reminded that this project was fully funded, with no Town funds involved.
- New electronic speed signs have been installed on Brocks Gap Road and East Springbrook Road. Also, the Public Works department is in the process of installing the 25 mph signs throughout the Town.

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

Chairman Richard Fulk advised that a Finance committee meeting is scheduled for March 16, 2020 at 10:00 a.m.

Personnel/Police Committee:

Chairman Leslie Fulk stated that his committee has discussed and is recommending allowing retirees not eligible for Medicare to stay on the Town's health insurance upon retirement until they reach the age of 65. He further stated that this does not affect the premium the Town pays, and the cost will be paid solely by the retiree. Leslie E. Fulk moved, seconded by Douglas W. Harpine, to adopt a resolution extending the option for retired employees, not eligible for Medicare, to purchase health insurance coverage through the Town's medical health insurance plan. A copy of the resolution is included in the minutes as Attachment A. The motion was approved with the following recorded roll call vote:

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Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Mr. Fulk reported that through a collaboration of all departments including the Fire Department, Rescue Squad, Police Department, and Public Works, the Town's Emergency Operations Plan has been updated and is being recommended for adoption. Leslie E. Fulk moved, seconded by Beverly L. London, to adopt a resolution for the Town of Broadway Emergency Operations Plan. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

A copy of the resolution and Emergency Operations Plan is included in the minutes as Attachment B.

A copy of an activities report for the police department for the month of February is included in the minutes as Attachment C.

Streets & Properties Committee:

No report.

Utilities Committee:

Chairman Beverly London moved that a public hearing be scheduled on April 2, 2020 at 6:00 p.m. for the purpose of accepting comments regarding the Town's bond issuance for the construction of an equalization basin at the wastewater plant. The motion was seconded by Leslie E. Fulk and approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

A copy of the water production report for the month of February is included in the minutes as Attachment D.

PUBLIC HEARING:

Mr. O'Brien stated that a notice of public hearing was advertised on February 25, 2020 in order to receive public comments on proposals submitted to the Town pursuant to the Virginia Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA). The Town has received three proposals from design/build firms, and has conducted phone interviews with all three, and also had all three submit supplemental information to ensure that the Town was reviewing the proposals from an "apples to apples" standpoint.

Mayor Proctor opened the Public Hearing and invited anyone wishing to make comments as they relate to the PPEA Act for installation of an equalization basin and related upgrades to the Town's wastewater treatment plant to do so.

After confirming there was no one in attendance wishing to speak, Mayor Proctor closed the Public Hearing.

Attorney Matt Light noted that no Council action is necessary at this time.

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BHP:

Council representative Chad Comer reported that the Easter Egg Hunt is scheduled for April 4, 2020. Additionally, he noted an interview will be held tomorrow night with a potential candidate for the vacant Executive Director position.

Planning Commission Report:

No report.

New Business:

There were no items of new business.

Public Comment:

Fire Chief Josh Lohr asked that the Town consider increasing its annual donation to the department this year. He stated that the department has been receiving a donation of \$15,000 in addition to Fire Programs funding. He mentioned that the department has good membership and volunteers; however, donations have decreased, and expenses continue to increase, noting, for example, that it costs approximately \$3,500 for an individual set of turnout gear. Additionally, he stated that although the department receives assistance with apparatus replacement from Rockingham County, several of the department's vehicles are becoming outdated. He concluded by commenting that the department continues to actively pursue funding through grants, donations, etc.

Council member Bev London noted the importance of having a complete census count and asked everyone to encourage others to fill out the census forms that will soon be mailed out.

Brent Trumbo, newly appointed member of the Rockingham County Board of Supervisors, asked that if anyone has any concerns regarding needed highway improvements throughout the Town, to please let him know.

Jen Knick commented about ongoing concerns with vaping at the high school and encouraged the community to be vigilant about this problem.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Marla W. Kline, MMC

Clerk