

BROADWAY TOWN COUNCIL

February 2, 2021

The Broadway Town Council met in regular session electronically via Zoom on February 2, 2021. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London. Council Member David L. Jordan was also present but was having audio issues. The following staff members were present: Town Manager Kyle D. O'Brien, Town Clerk Andrea Fulk, Town Attorney Matt Light, and Police Chief Doug Miller. Also in attendance were Jessica Wetzler, Jen Knick, and Martha (last name unknown).

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. and stated that the town continues to operate under a state of emergency, due to the COVID-19 pandemic. He further commented that this meeting is being held electronically via Zoom. The Mayor then reviewed various rules and procedures for the electronic meeting. He concluded by asking for a roll call to determine if a quorum exists.

Town Manager Kyle O'Brien took attendance by roll call for Town Council. It was deemed that a quorum existed.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with an invocation.

Approval of Minutes and Bills:

Douglas W. Harpine moved, seconded by Beverly L. London, to adopt the minutes of the January 5, 2021 session of Council and to authorize payment of bills in the amount of \$737,711.03. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	----	Beverly L. London	Aye

Annual Appointment of Vice-Mayor:

Mayor Proctor stated that each year, it is necessary to appoint a Vice-Mayor. Leslie E. Fulk moved, seconded by Chad L. Comer, to appoint Richard E. Fulk as Vice-Mayor for 2021. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Abstain	Douglas W. Harpine	Aye
David L. Jordan	----	Beverly L. London	Aye
Timothy S. Proctor	Aye		

Old Business:

Mr. O'Brien reported on the following items:

- **Snow Removal:** The Public Works staff started at midnight Saturday and worked through noon on Sunday. The second shift was on standby for Sunday but was not needed. The salt supply was questioned by Mayor Proctor. He was informed it is well stocked, and anything left after the season will be stored in the salt shed. As always, there were a few minor issues after a snow fall such as mailboxes and sidewalks.
- **Personnel changes:** As a result of the retirement of Water Plant Superintendent Charlie

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Smith at the end of the year, Andy Sherman was promoted to Water Plant Superintendent effective January 1, 2021.

- **Projects in the planning phase:** Third Street will include utility upgrades and street repairs. The sidewalk on S. Sunset Drive from W. Springbrook to Turner Avenue is currently in the design phase.
- **Police:** Chief Doug Miller has created a detailed monthly report and is doing a great job. The Police Department is now fully staffed with a great team that works well together.

Appointment of Marla Kline as Town Treasurer:

It was reported that former Clerk/Treasurer Marla Kline will be returning to work later this month in a limited capacity as Treasurer.

Leslie E. Fulk moved, seconded by Chad L. Comer, to appoint Marla Kline as Town Treasurer. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	----	Beverly L. London	Aye
Timothy S. Proctor	Aye		

Committee Reports:

Parks & Recreation Committee:

Chairman Douglas W. Harpine mentioned various park related issues including:

- The possibility of getting a path at field one from the parking lot to the bleachers.
- Snow removal from the asphalt path.
- Planting grass where the waterline was replaced at Heritage Park.

Mr. O'Brien addressed the concerns of Chairman Harpine:

- Staff will look into a path at the ball field when the weather is better.
- The snow will be removed from the asphalt path.
- Due to the fact that the Heritage Park improvements were part of a grant funded project, it will be necessary to wait until Spring to reevaluate any additional issues that exist.

Concluding the discussion with Chairman Harpine, Mr. O'Brien gave the council the following updates:

- The new playground equipment now has a border around the mulch to help maintain it during the mowing season.
- The lights on the walking path and the waterline installation will happen in the near future, weather permitting.

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Finance Committee:

Chairman Richard Fulk reminded members that it is time to begin preparations for the upcoming fiscal year budget and anyone wishing to submit budget requests should do so. A meeting will be scheduled in March.

Personnel/Police Committee:

Chairman Leslie E. Fulk noted there is nothing to report but mentioned that he is pleased with Chief Miller's new report. A copy of the police report for the month of January is included in the minutes as Attachment A.

Streets & Properties Committee:

No report.

Utilities Committee:

No report. A copy of the water production report for the month of January is included in the minutes as Attachment B.

BHP:

Council representative Chad Comer states there is a meeting in February but nothing to report at this time.

Planning Commission Report:

Mr. O'Brien advised that there is nothing to report. Council member Douglas W. Harpine shared his concern with the issue of an area on Eisenhower Dr. needing repair. Mr. O'Brien stated this will be repaired but the weather must be adequate for concrete work.

New Business:

Nothing to report.

Public Comment:

Jen Knick, Assistant Principal at Broadway High School, stated that they are excited for the students to be coming back to in person classes.

There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Andrea M. Fulk

Clerk