

BROADWAY TOWN COUNCIL

October 12, 2021

The Broadway Town Council met in regular session on October 12, 2021 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, David L. Jordan, and Beverly L. London. Councilmember Douglas W. Harpine was absent. The following staff members were present: Town Manager Kyle D. O'Brien, Town Clerk Andrea M. Fulk, Town Attorney Matt Light, Attorney Joel Francis and Chief Douglas Miller. Also in attendance were Tim Schmoyer, Patrick Fritz, Rebecca Carranza, Manuel Carranza and Austin Deavers.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

Approval of Minutes and Bills:

Beverly L. London moved, seconded by Chad L. Comer, to adopt the minutes of the September 7, 2021 session of Council and to authorize payment of bills in the amount of \$871,420.37. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Absent
David L. Jordan	Aye	Beverly L. London	Aye

Old Business:

Town Manager Kyle O'Brien reported on the following items:

- **Pool House:** The contract was signed today, and work should begin this week. During construction the pool parking lot will be closed off but the remaining parking lots in the park will still be available for public use.
- **Third Street Project:** The project has started, and the goal is to get at least the base asphalt down before winter.

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

Town Manager Kyle O'Brien reminded members that each year, the Town is required to establish a personal property tax relief rate. Richard E. Fulk moved, seconded by Beverly L. London, to adopt a personal property tax relief rate in the amount of 40%, which again mirrors that of Rockingham County. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Absent
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

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Personnel/Police Committee:

Chairman Leslie Fulk stated that the Town shares a Joint Board of Zoning Appeals with the Town of Timberville and there is now a vacancy on the Board as a result of the recent resignation of Kevin Hinkle. Mr. Fulk moved, seconded by David L. Jordan, to adopt the **RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BROADWAY, VIRGINIA REGARDING THE APPOINTMENT OF KEVIN RACEY TO THE BROADWAY/TIMBERVILLE BOARD OF APPEALS**. A copy of the resolution is included in the minutes as Attachment A. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Absent
David L. Jordan	Aye	Beverly L. London	Aye

Chief Douglas Miller stated the Fourth Street property is now clean and clutter free. Kyle O'Brien commended Chief Miller for doing a great job in handling that situation.

A copy of the police report for the month of September is included in the minutes as Attachment B.

Utilities Committee:

No report. A copy of the water production report for the month September is included in the minutes as Attachment C.

Streets & Properties Committee:

Chairman Chad Comer stated he had nothing to report but requested that Town Manager Kyle O'Brien give a brief history on the Third Street Project for the students that are in attendance. Mr. O'Brien stated The Town budgets and plans for one project a year and this street has been an underserved area with older water lines that have many leaks. This project will not only address the water line issues but also the older sewer lines, the need for more fire hydrants, upgrade the old water meters and repair and pave the road.

BHP:

Council Representative Chad L. Comer reported that Octoberfest was a success and brought in around \$10,000.00. He also stated that BHP has allocated \$10,000.00 to be used towards the bathroom project at Heritage Park. He then reminded everyone that Halloweenfest is on October 28,2021 from 4:00pm -7:00pm.

Planning Commission:

No report.

New Business:

Remote Participation Ordinance:

Kyle O'Brien stated the Remote Participation Ordinance is similar to the Emergency Ordinance that was established during the Covid pandemic. This ordinance will give Council members the option to attend a meeting remotely as long as a quorum is assembled physically, and the Council member meets the criteria in the Remote Participation Policy. Richard E. Fulk moved, seconded by Chad L. Comer to adopt the **RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF**

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***BROADWAY, VIRGINIA, ADOPTING A POLICY REGARDING REMOTE PARTICIPATION
IN MEETINGS.***

A copy of the Remote Participation Policy and the Resolution are included in the minutes as Attachment D.

The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Absent
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

Public Comment:

No public comment.

There being no further business, the meeting was adjourned.

Timothy S. Proctor Mayor

Andrea M. Fulk Clerk